



MINUTES  
SUMMER VILLAGE OF YELLOWSTONE  
REGULAR MEETING OF COUNCIL  
November 15<sup>th</sup>, 2024, @10:00 A.M.

**IN ATTENDANCE** Don Bauer, Mayor  
Brian Brady, Deputy Mayor  
Tom Clark, Councillor  
Robin Murray, CAO

3 public at large

**1.0 CALL TO ORDER** Mayor Don Bauer called the meeting to order at 10:00 A.M.

**2.0 LAND ACKNOWLEDGMENT (Optional)**

**3.0 ACCEPTANCE OF AGENDA** MOVED by Deputy Mayor Brian Brady that the agenda be approved as amended.

**Addition:**

**#13 CLOSED MEETING** – FOIP Section 16 “Disclosure harmful to business interests of a third party” – Fire Proposals.

Res. #231 – 24

CARRIED

**4.0 APPROVAL OF MINUTES** MOVED by Councillor Tom Clark that the minutes of the Regular Meeting of Council held October 15<sup>th</sup>, 2024, be approved as amended, As follows;  
- Move Councillor Tom Clark’s report regarding the estimated cost of mulching to Deputy Mayor Brian Brady’s report.

Res. #232 – 24

CARRIED

**5.0 DELEGATIONS** LSAC Chief Schroeder and Deputy Chief Sanderson **#13**. Closed

**6.0 BUSINESS ARISING**

**A. Approach & Culvert Standards Policy**  
Res. # 233 – 24 MOVED by Deputy Mayor Brian Brady that Council Policy C-ENV-APP-1 Approach & Culverts Standards Policy be amended for clarity, by adding to the Responsibilities and Expectations for disposal of the old, replaced culverts.  
CARRIED

**B. FCSS Reconciliation**  
Res. #234 – 24 MOVED by Deputy Mayor Brian Brady that Council use FCSS funds to host a 2024 Christmas celebration for Council, Staff, and their plus one, place and time to be determined. Further, that all remaining 2024 FCSS dollars be carried forward into 2025 and added to the Tri-Village FCSS funds as administered by the Town of Onoway.

CARRIED



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- C. AFRRC Radios**  
Res. #235 - 24 MOVED by Deputy Mayor Brian Brady that administration send a letter to Fire-Rescue International in early 2025, requesting the return of the Summer Village of Yellowstone's three AFRRC Radios at the end of their contract in March 2025, and that these radios be lent to the newly contracted first responders as needed.
- CARRIED

**7.0 DEVELOPMENT MATTERS - No Development Matters**

**8.0 NEW BUSINESS**

- A. Fortis Franchise Renewal**  
Res. #236 - 24 MOVED by Mayor Don Bauer that Council approve the execution of the Fortis Franchise Renewal as presented.
- CARRIED

- B. NSWA Request for Support**  
Res. #237 - 24 MOVED by Deputy Mayor Brian Brady that Council approve the request from North Saskatchewan Watershed Alliance for \$100 support (\$.60/capita) as has been contributed in past years.
- CARRIED

- C. 2025 Budget, Operating and Capital**  
Res. #238 - 24 MOVED by Deputy Mayor Brian Brady that Council approve the draft operating and capital 2025 budgets as presented and that any/all amendments to these budgets be brought to Council for approval before the finalization of these budgets.
- CARRIED

**9.0 COUNCILLOR REPORTS**

- A. Mayor Don Bauer**  
Updated Council on the following:  
- Onway Legion Branch #132 Remembrance Day Service.

- Deputy Mayor Brian Brady**  
Updated Council on the following:  
- Yellowhead Regional Library meeting.  
- 2 ESS Sessions attended.  
- **Predicted 2025 mulching costs to be between \$6000 and \$8000.**

- Councillor Tom Clark**  
Updated Council on the following:  
- Installation of signs.  
- ATV problems in the park.  
- Walk through the gate at 7th Street requires repairs.  
- An unauthorized person cut down a large, live tree.  
- ~~Predicted 2025 mulching costs to be between \$6000 and \$8000.~~



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Res. #239 – 24            Moved by Mayor Don Bauer that the Council Reports be accepted as information.

CARRIED

**10.0    CAO REPORTS**

**A.            STATUS UPDATE**

The CAO updated Council on the following items:

- Xerox has reprogrammed the printers, which are working as they should.
- Thanks to Tom for purchasing the external hard drives, spending the time completing backups, and walking me through the process.
- CCTV signs have been purchased and are ready to install.
- Cote Business Solutions has provided Website Training and will continue to do so as requested. Kim Hanlan continues to assist me when asked.
- The fireproof safe is too small for the Bylaw and Minute binders.
- I would like to purchase two gently used, matching lateral file cabinets that will be capable of holding all the files needed at the office.

Res. #240 - 24            MOVED by Mayor Don Bauer that the CAO'S Status Update be accepted as information.

CARRIED

**B.            CPO REPORTS**

Res. #241 - 24            MOVED by Deputy Mayor Brian Brady that the October 2024 CPO Report be accepted as information.

CARRIED

**C.            BANK RECONCILIATION – August and September 2024**

Res. #242 - 24            MOVED by Deputy Mayor Brian Brady that the October 2024 Bank Reconciliations be accepted as information.

CARRIED

**D.            Year to Date Income and Expense Report**

Res. #243 - 24            MOVED by Councillor Tom Clark that Council accept the Year-to-Date Income and Expense Report for information.

CARRIED

**11.0            CORRESPONDENCE ITEMS**

- A.**            Lac Ste. Anne, Town of Onoway, and Alberta Beach Organizational Meeting Appointments.
- B.**            Alberta Emergency Management Agency's Emergency Management Preparedness Program Information.
- C.**            Highway 43 East Waste Commission's acceptance of recycling materials.
- D.**            Alberta Lake Management Society AGM information.



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Res #244 – 24      MOVED by Deputy Mayor Brian Brady that Council accept the correspondence for information.

CARRIED

LSAC Fire Chief Schroeder and Deputy Fire Chief Sanderson arrived at 10:45 a.m.

**12.0 OPEN FLOOR DISCUSSION** – None

**13.0 CLOSED MEETING** – FOIP Section 16 “Disclosure harmful to business interests of a third party” – Fire Proposals.

Res. #245 – 24      MOVED by Mayor Don Bauer that Council go into Closed Meeting at 10:52 a.m.

CARRIED

LSAC Fire Chief Schroeder and Deputy Fire Chief Sanderson left at 12:20 p.m.

Res. #246 – 24      MOVED Mayor Don Bauer that Council come out of Closed Meeting at 12:45 p.m.

CARRIED

Res. #247 - 24      MOVED by Councillor Tom Clark that Council accepts the Fire Services presentation in Closed Meeting for information.


CARRIED

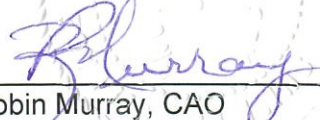
Res. #248-24      MOVED by Deputy Mayor Brian Brady that Council direct CAO Murray to invite a second Development Officer proposal for services in 2025.

CARRIED

**14.0 NEXT MEETING**    The next scheduled Council meeting will take place at 10:00 a.m. on January 17<sup>th</sup>, 2025, at the Municipal Building located at 500 Morin Drive, Yellowstone.

**15.0 ADJOURNMENT**    Being that the agenda matters had been concluded, the meeting was adjourned at 12:50 p.m. by Don Bauer.

  
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Don Bauer, Mayor

  
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Robin Murray, CAO